

City of Phillips
Notice of a Public Hearing and Meeting
Board of Zoning/Adjustments/Appeals
Municipal Building
Monday July 3rd, 2023
5:00 PM

Committee members: Mayor Charles Peterson, Laura Tomaszewski-Chair, Joe Perkins, Ted Kempkes, David Scholz, Patricia Stephan, and Scott Holoubek.

Clerk/Treasurer: Shelby Kosmer

This Public Hearing is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

Call to order

Certification of compliance with Open Meeting Law.

Roll call: Charles Peterson _____, Laura Tomaszewski_____, Joe Perkins_____, David Scholz_____, Ted Kempkes____ Patricia Stephan _____, Scott Holoubek _____.

1. Motion to accept the minutes from the April 3rd, 2023, meeting.
2. Motion to call the Public Hearing to order for the Variance Request from Thomas Hunn:
3. Receive comments and discussion on a variance for the addition of a second driveway access at 1306 Ridgeway Dr.
4. Motion to close the Public Hearing
5. Potential Action/ Recommendation to the Common Council to approve/deny the Hunn's Variance request for the 2nd driveway access at 1306 Ridgeway Dr.
6. Motion to call the Public Hearing to order for the David Lemoine Variance Request:
7. Receive comments and discussion on a variance for the reduction of the side lot setback of 5' to be reduce to approximately 1.5' to construct a fence at 344 S Avon Ave.
8. Motion to close the Public Hearing
9. Potential Action/Recommendation to the Common Council to approve/deny the Variance request from Dwight Lemoine to reduce the side lot line setback from 5' to 1.5' to construct a fence at 344 S Avon Ave.
10. Adjournment.

Meeting Minutes
Phillips Board of Adjustments/Appeals
July 3, 2023

Mayor Peterson opened the meeting of the Phillips Board of Adjustments/Appeals at 5:00 p.m.

Members Present: Charles Peterson, Joe Perkins, Dave Scholz, Laura Tomaszewski, Patricia Stephan, Scott Holoubek and Shelby Kosmer.

Others present were Dolores Grendys, Frank Grendys, Jim Heizler, Thomas Hunn, Catherine Hunn, Dick Heitkemper, Cindy Gould, Bruce Reinke, Deborah Reinke, Anne Baxter, John Baxter, Brent Jenkins, and Linda Jenkins

1. Tomaszewski/ Perkins moved to accept the minutes from the April 3rd, 2023, meeting. Carried
2. Perkins/ Scholz moved to call the Public Hearing to order for the Variance Request from Thomas Hunn: 5:01pm Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – absent, Holoubek – aye.
3. Receive comments and discussion on a variance for the addition of a second driveway access at 1306 Ridgeway Dr. No one was in opposition of the 2nd access. In fact, other properties in that same division have multiple driveways as well.
4. Perkins/ Scholz moved to close the Public Hearing. Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – absent, Holoubek – aye.
5. Perkins/ Scholz moved to approve the Hunn's Variance request for the 2nd driveway access at 1306 Ridgeway Dr. Roll Call: Perkins- aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – absent, Holoubek – aye. Motion Carried
6. Perkins/ Stephan Motion to call the Public Hearing to order for the David Lemoine Variance Request: 5:06pm Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – absent, Holoubek – aye.
7. Receive comments and discussion on a variance for the reduction of the side lot setback of 5' to be reduce to approximately 1.5' to construct a fence at 344 S Avon Ave. Kosmer updated the committee that this is a fence that requested a building permit last year, they were informed of the 5-foot setback, in which they then said they will not build the fence and to refund the building permit fee, which she did. Then they did build the fence and were told to remove the fence and now they are requesting the variance to place the fence where they have it placed. Since the fence was constructed without the permit in the first place, the Committee felt they should remove it and get a survey map to prove the lot lines and then at this point they will deny the variance.
8. Perkins/ Scholz moved to close the Public Hearing 5:15pm

9. Scholz/ Stephan moved to deny the Variance request from Dwight Lemoine to reduce the side lot line setback from 5' to 1.5' to construct a fence at 344 S Avon Ave due to constructing an unpermitted fence.

10. Perkins/ Scholz moved for adjournment.

A handwritten signature in black ink that reads "Shelby Kosmer". The signature is written in a cursive, flowing style.

Shelby Kosmer
City Clerk-Treasurer